Photos Training

Photos is the new photo management application which is the replacement to iPhoto and Aperture which only becomes available with the Mac OSX 10.10.3 upgrade. Though the first release of the application is very basic in its functionality, it does have the ability to upgrade the iPhoto or Aperture library to an iCloud Photo Library making it possible access or edit your entire library from your iOS or Mac Device at any moment.

Prerequisite: Candidate must have a basic understanding of the Mac OSX
Duration: 3 Hours

- **Getting Started:**
    - Understanding Photo Formats
    - Application Layout

- **Importing Photos:**
    - Camera / iPhoto / iPad
    - Folders / Storage Device

- **View Photos:**
    - By Year
    - By Location
    - By Date
    - Show Metadata

- **Library Handling:**
    - Library Concept
    - All Photos
    - Photo Stream

- **Organizing Photo:**
    - Group Photos into Albums
    - Group photos into Smart Albums
    - Sort Options

- **Editing Photos:**
    - Enhance tool
    - Crop & Rotate Option
    - Filters
    - Adjustments
    - Retouch brush
    - Red Eye

- **Create:**
    - Photobooks / Cards / Calendars
    - Slideshow
    - Export Photobook / Cards / Calendar as PDF

- **Sharing & Exporting Photos:**
    - Change Sharing Options
    - Email photos
    - Airdrop Photos
    - Adding Photos to Messages
    - Adding Photos to Facebook
    - Tweet about a Photo
    - Creating an iCloud share
    - Export Options